

Section F: Declaration

Please complete the declaration below.

! Giving false or misleading information is a serious offence. Penalties may be imposed.

Privacy

The information collected in this form is collected for the purpose of administering the *Australian Charities and Not-for-Profits Commission Act 2012* (Cth) (the ACNC Act). We will use the information collected at section F: Declaration to process your Annual Information Statement (AIS). If you do not provide us with this information, we cannot process this form. This information will be kept confidential and will not be published on the ACNC Register.

All of the other sections of the AIS unless otherwise stated (or withheld) will be published on the ACNC Register as required by section 40-5 of the ACNC Act.

We will use the information collected in the AIS to help us administer the ACNC Act, update our records about your charity and maintain the ACNC Register. Where authorised to do so, we may give this information to other government agencies (for example, through the use of the Charity Passport).

Some information we collect on this form will be provided to the Australian Business Register for the purpose of the A New Tax System (Australian Business Number) Act 1999. This information will be used to update your details on the Australian Business Register (ABR). Where authorised by law, selected information may be made publicly available and some may be passed to a wide range of government agencies, including Commonwealth, state, territory and local government agencies. You can find details of the agencies regularly receiving information from the ABR by clicking <http://abr.gov.au>.

The ACNC's privacy policy is available on our website (www.acnc.gov.au). The policy contains important information about how you can access and request correction of information we hold about you, how you may complain about a breach of the Australian Privacy Principles and how the ACNC will deal with any privacy complaint.

If you have any questions, our contact details are advice@acnc.gov.au, 13 22 62 or GPO Box 5108 Melbourne Victoria 3001.

! All of the information you provide on this statement (apart from the contact person's details in question 4, Q15(c) – Q15(d) in section D, section E: Other Obligations, and the details in section F: Declaration), will be published on the ACNC Register. If you believe there are valid reasons for us to not publish some of your charity's Annual Information Statement information you can apply to withhold information from the Register. You can apply to withhold information in the Charity Portal at charity.acnc.gov.au. Find out more about withholding information at acnc.gov.au/withholdinfo.

Who can sign this form

This form must be signed by:

- a **responsible person** (such as a board or committee member or trustee), or
- an **authorised person** who holds a position in the charity that gives them authority to sign (such as a CEO or CFO), or
- an **agent** authorised by the charity to sign this form (such as a lawyer or an accountant), or
- **another registered charity** (lodging entity) that can legally change the governing rules of the charity subject to this form.

*Name of person signing this form

*Position held (for example, trustee, board or committee member, lawyer or an accountant)

*Preferred phone number (landline or mobile)

Email address (optional)

@

If you are acting on behalf of another registered charity (lodging entity) you will also need to complete the following fields.

Name of other charity

ABN of other charity

I am authorised to make this declaration. The information contained within this application is true, correct and complete.

- If you are signing this form electronically, you must either:
- use a digital ID
 - insert an image of your signature
 - draw your name.

Do not type your name in the signature field as the ACNC cannot accept this as a signature.

For further instructions on how to sign this form electronically, see the [forms section](#) of the ACNC website.

*Signature

*Date

Day	Month	Year
/	/	