2021 Annual Information Statement

Australian Government

Australian **Charities** and **Not-for-profits** Commission

Purpose

All registered charities have an obligation to submit an Annual Information Statement (and a financial report if medium or large in size) within six months of the end of their reporting period.

Instructions

- Please print your answers clearly in the areas indicated. Avoid using cursive script (except where you need to sign the form), and use a dark coloured pen.
- All questions marked with an asterisk (**∗**) are mandatory.
- Read the 2021 AIS Guide to help you: acnc.gov.au/2021AISGuide.
- Make sure you complete all of the mandatory questions. If you do not complete all the relevant sections, the ACNC will not accept your charity's statement and you will need to resubmit it.
- Remember to sign the declaration at the end.
- Attach additional pages if you need more space to answer a question.
- If your charity is medium or large, ensure you have attached its financial report.
- Allow six weeks for this form to be processed and information to be updated on the ACNC website.

All of the information you provide in the 2021 Annual Information Statement (unless otherwise stated or withheld) will be published on the ACNC Charity Register.

> **!** Details of Responsible People: Only the name of each Responsible Person and the position the person holds in the charity will appear on the ACNC Charity Register and be made available to other government agencies. We are authorised by the *Australian Charities and Not-for-profits Commission Act 2012* (Cth) (ACNC Act) to ask for this information.
>
> We also request a date of birth, residential address and phone number for each Responsible Person in order to identify them when they want to discuss the organisation with us, and to maintain our Charity Register.
>
> Providing additional information through questions that are not mandatory is helpful but optional. The ACNC uses the additional information to verify the identity of a Responsible Person for the purposes of administering the ACNC Act, to promote the objects of the Act and to continually improve our guidance and education.

About your charity

1 **∗ What is your charity's Australian Business Number (ABN)?**

☐☐ ☐☐☐☐ ☐☐☐ ☐☐☐

∗ What is your charity's name?

This is your charity's formal name as it appears on legal or other official documents.

Are there any other names your charity is known by?

For example, your charity's trading name, business name or any other name by which it is known.

2 **∗ Provide your charity's details for contact with the ACNC (its 'Address For Service')**

> **!** Your charity's Address For Service details will appear on the ACNC Charity Register.
>
> The ACNC will send correspondence to your charity's Address For Service.

Address For Service email

> **›** If your charity is registered with the Australian Securities and Investments Commission (ASIC), you must provide its registered office address.

Street address

Suburb or town

State/territory   Postcode

Country (if not Australia)

3 **∗ Provide your charity's public contact details**

> **!** The address you provide in this section will appear as your charity's contact details on the Charity Register.
>
> The public can use these details to contact your charity, so it is best to provide a generic charity email address rather than a personal email address.

Enter your charity's website address

Email address

Street address

Suburb or town

State/territory   Postcode

Country (if not Australia)

About your charity

4 * Select your charity's annual revenue for the 2021 reporting period.

> **>** Read more information about charity size at acnc.gov.au/charitysize.

Annual revenue	Size
☐ Annual revenue less than $250,000	Small
☐ Annual revenue of $250,000 to $999,999	Medium
☐ Annual revenue of $1 million or more	Large

5 Is your charity an incorporated association?

> **>** If your charity is an incorporated association and does not provide its incorporated association number, it may not be able to take up any improved reporting arrangements to government regulators in the relevant state or territory.

☐ No **>** Go to question 6

☐ Yes **>** Select the relevant state/territory and enter the incorporated association number. *Note the additional questions your charity may be asked to answer on pages 15 to 17 of this form.*

	Incorporated association number**	Additional questions to answer
☐ ACT		2 questions on page 15
☐ NSW		4 questions on page 16
☐ NT		1 question on page 16
☐ QLD		1 question on page 16
☐ SA		No additional questions
☐ TAS		No additional questions
☐ VIC		5 questions on page 17
☐ WA		2 questions on page 17

**Your charity's incorporated association number is a unique identifier issued by its state or territory regulator.

6 Does your charity intend to fundraise in the next reporting period?

> **>** The ACNC has a streamlined reporting arrangement for charities that fundraise in South Australia and Western Australia. To take part in these arrangements, provide a fundraising license number.

☐ No **>** Go to question 7

☐ Yes **>** Select the state/territory where your charity intends to fundraise and, if applicable, enter its fundraising licence number.

	Fundraising licence number	Additional questions to answer
☐ ACT		No additional questions
☐ NSW		No additional questions
☐ NT	Not applicable	No additional questions
☐ QLD		No additional questions
☐ SA		3 questions from page 16
☐ TAS		No additional questions
☐ VIC		No additional questions
☐ WA		No additional questions
☐ Online	Not applicable	No additional questions

7 * Is advancing religion your charity's only charitable purpose?

☐ Yes **>** Go to question 7(a) to determine whether it is a Basic Religious Charity.

☐ No **>** Your charity is not a Basic Religious Charity. Go to question 8.

> **>** Read more about Basic Religious Charities at: acnc.gov.au/basicreligiouscharity.

(a) Could your charity be registered with any other subtype of charity?

☐ Yes **>** Your charity is not a Basic Religious Charity. Go to question 8.

☐ No **>** Go to question 7(b)

(b) Is your charity incorporated or registered under certain legislation?

Answer 'Yes' if your charity is incorporated or registered under any of the following:

- the *Corporations Act 2001* (such as a company limited by guarantee)
- the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (as an Aboriginal and Torres Strait Islander corporation)
- the *Associations Incorporation Act 2009* of New South Wales
- the *Associations Incorporation Reform Act 2012* of Victoria
- the *Associations Incorporation Act 1981* of Queensland
- the *Associations Incorporation Act 2015* of Western Australia
- the *Associations Incorporation Act 1985* of South Australia
- the *Associations Incorporation Act 1964* of Tasmania
- the *Associations Incorporation Act 1991* of the Australian Capital Territory
- the *Associations Act 2010* of the Northern Territory.

> **!** If your charity provided an incorporated association number at question 5, it is likely that your charity is incorporated.

☐ Yes **>** Your charity is not a Basic Religious Charity. Go to question 8.

☐ No **>** Go to question 7(c)

(c) Has the ACNC allowed your charity to report as part of a group?

☐ Yes **>** Your charity is not a Basic Religious Charity. Go to question 8.

☐ No **>** Go to question 7(d)

(d) Is your charity, as a whole, endorsed as a deductible gift recipient (DGR) or does it operate a DGR fund(s) that had total revenue of $250,000 or more in the 2021 reporting period?

☐ Yes **>** Your charity is not a Basic Religious Charity. Go to question 8.

☐ No **>** Go to question 7(e)

(e) Has your charity received more than $100,000 in government grants in the current reporting period, or in either of the previous two reporting periods?

☐ Yes **>** Your charity is not a Basic Religious Charity. Go to question 8.

☐ No **>** Your charity **is** a Basic Religious Charity. You are not required to answer the financial questions in the Finance section. Go to question 8.

Key personnel

8 (a) * **Please provide details of all your charity's current Responsible People (board or committee members) in the spaces below.**

Only the name and position of each Responsible Person will be displayed on the Charity Register.

> ❯ If there are more than three Responsible People, please attach additional pages with their details.

Responsible Person 1

Title

Mr ☐   Mrs ☐   Miss ☐   Ms ☐   Other ☐ _____

* Family name

_____

* Given name(s)

_____

Other given name(s)

_____

* Position held (e.g. chairperson, board member)

_____

* Was this Responsible Person appointed to their role during the 2021 reporting period?

☐ Yes   ☐ No

If so, when did they commence their role as a Responsible Person with your charity? (DD/MM/YYYY)

_____

* Date of birth (DD/MM/YYYY)

_____

* Residential address

_____

* Suburb or town

_____

* State/territory   * Postcode

☐☐☐   ☐☐☐☐

* Country (if not Australia)

_____

* Primary phone number

☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Alternative phone number

☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Email address

_____

* Have you searched the ASIC Register of Banned or Disqualified Persons for the name (and any known former names) of this Responsible Person?

☐ Yes   ☐ No

If you believe that the Responsible Person's name and position should be withheld from the Charity Register, please provide your reason below (for example, because publishing it would endanger public safety).

_____

Is the Responsible Person of Aboriginal or Torres Strait Islander origin?

> ⚠ For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.

☐ No

☐ Yes, Aboriginal

☐ Yes, Torres Strait Islander

What language does the person speak at home?

☐ English

☐ Other (specify below)

_____

What is the gender of this person?

☐ Male

☐ Female

☐ Other, please specify _____

Responsible Person 2

Title

Mr ☐   Mrs ☐   Miss ☐   Ms ☐   Other ☐ _____

* Family name

_____

* Given name(s)

_____

Other given name(s)

_____

* Position held (e.g. chairperson, board member)

_____

* Was this Responsible Person appointed to their role during the 2021 reporting period?

☐ Yes   ☐ No

If so, when did they commence their role as a Responsible Person with your charity? (DD/MM/YYYY)

_____

* Date of birth (DD/MM/YYYY)

_____

Key personnel

* Residential address

* Suburb or town

* State/territory   *** Postcode**

* Country (if not Australia)

* Primary phone number

Alternative phone number

Email address

* Have you searched the ASIC Register of Banned or Disqualified Persons for the name (and any known former names) of this Responsible Person?

☐ Yes   ☐ No

If you believe that the Responsible Person's name and position should be withheld from the Charity Register, please provide your reason below (for example, because publishing it would endanger public safety).

Is the Responsible Person of Aboriginal or Torres Strait Islander origin?

⚠ **For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.**

☐ No

☐ Yes, Aboriginal

☐ Yes, Torres Strait Islander

What language does the person speak at home?

☐ English

☐ Other (specify below)

What is the gender of this person?

☐ Male

☐ Female

☐ Other, please specify

Responsible Person 3

Title

Mr ☐   Mrs ☐   Miss ☐   Ms ☐   Other ☐

* Family name

* Given name(s)

Other given name(s)

* Position held (e.g. chairperson, board member)

* Was this Responsible Person appointed to their role during the 2021 reporting period?

☐ Yes   ☐ No

If so, when did they commence their role as a Responsible Person with your charity? (DD/MM/YYYY)

* Date of birth (DD/MM/YYYY)

* Residential address

* Suburb or town

* State/territory   *** Postcode**

* Country (if not Australia)

* Primary phone number

Alternative phone number

Email address

* Have you searched the ASIC Register of Banned or Disqualified Persons for the name (and any known former names) of this Responsible Person?

☐ Yes   ☐ No

If you believe that the Responsible Person's name and position should be withheld from the Charity Register, please provide your reason below (for example, because publishing it would endanger public safety).

Key personnel

Is the Responsible Person of Aboriginal or Torres Strait Islander origin?

> ⚠️ **For persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.**

☐ No

☐ Yes, Aboriginal

☐ Yes, Torres Strait Islander

What language does the person speak at home?

☐ English

☐ Other (specify below)

[   ]

What is the gender of this person?

☐ Male

☐ Female

☐ Other, please specify [   ]

(b) * Provide details of anyone who ceased being a Responsible Person for your charity during the 2021 reporting period.

> ▶️ **If there have been more than three changes, please attach additional pages with their details.**

Person 1

Title

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other [   ]

* Family name

[   ]

* Given name(s)

[   ]

Other given name(s)

[   ]

* Position previously held (e.g. chairperson, board member)

[   ]

* Date this person ended their role as a Responsible Person with your charity (DD/MM/YYYY)

[   ]

Person 2

Title

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other [   ]

* Family name

[   ]

* Given name(s)

[   ]

Other given name(s)

[   ]

* Position previously held (e.g. chairperson, board member)

[   ]

* Date this person ended their role as a Responsible Person with your charity (DD/MM/YYYY)

[   ]

Person 3

Title

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other [   ]

* Family name

[   ]

* Given name(s)

[   ]

Other given name(s)

[   ]

* Position previously held (e.g. chairperson, board member)

[   ]

* Date this person ended their role as a Responsible Person with your charity (DD/MM/YYYY)

[   ]

9 * Did your charity operate in the 2021 reporting period?

Operating includes undertaking activities and programs as well as providing funds or other support. This can be financial or non-financial – for example, developing a strategic plan, employing staff and doing administrative work are all activities.

☐ Yes ❯ Move to Question 10

☐ No ❯ Explain why your charity did not operate below. Skip to the next section (the 'People' section).

[   ]

10 * Describe how your charity's work helped achieve its overall mission and main aims.

Provide a short summary (2 or 3 sentences or dot points).

> **Example response:** *We provided counselling, support and other services to teenagers who, due to financial or family-related pressures, may be at risk of dropping out of secondary school.*

[   ]

11 * Provide details of your charity's programs.

> ❯ For help reporting programs, use our online practice tool: acnc.gov.au/ais-program-previewer-2021.

You must provide details of at least one charity program. You can provide a maximum of 10 programs.

For each program, you must provide:

- the program's name
- the type of work the program does
- the program's beneficiaries – who it aims to help
- the location of the program – where it operates
- a website link with information about the program (if there is one).

> ❯ If your charity has more than three programs, please attach additional pages with the details of each program.

Program 1

* (a) Program name

If the program does not have a name, you can give the program a short descriptive name that will help people understand what it is.

[   ]

* (b) Classification

Note: The charity's programs may already be classified based on a discussion one of the charity's representatives had with us.

If the charity's programs are not yet classified, please choose the best classification from the prescribed list at acnc.gov.au/ais-program-previewer-2021.

You must choose a program classification from this list. You cannot make up your own classification.

[   ]

* (c) Beneficiaries

Select the main beneficiaries for your charity's program.

Where possible, select your charity's beneficiaries under the options provided rather than selecting 'other'. If any main beneficiaries are not listed, select 'others' and briefly describe them using a single word or phrase.

☐ Early childhood – under 6
☐ Aboriginal and Torres Strait Islander people

☐ Children – 6 to under 15
☐ Gay, lesbian, bisexual, transgender or intersex persons

☐ Youth – 15 to under 25
☐ Migrants, refugees or asylum seekers

☐ Adults – 25 to under 65
☐ People from a culturally and linguistically diverse background

☐ Adults – 65 and over
☐ People in rural/regional/remote communities

☐ Families

☐ Financially disadvantaged people
☐ Females

☐ People at risk of homelessness/The homeless
☐ Males

☐ People with chronic illness (including terminal)
☐ Animals

☐ People with disabilities
☐ Environment

☐ Pre/post release offenders and/or their families
☐ Other charities

☐ Unemployed persons
☐ Overseas communities or charities

☐ Veterans and/or their families
☐ General community in Australia

☐ Victims of crime (including family violence)
☐ Victims of disaster

☐ Others (describe below). Limit your responses to 225 characters.

[   ]

* (d) Program locations

Provide the specific areas in which this program operates and helps or benefits its beneficiaries. It may be many locations or it may be a single location.

If this program helps or benefits beneficiaries in multiple areas, enter either all the locations or provide the suburbs or towns.

You can provide a maximum of 10 locations per program. If the program operates in more than 10 locations, you can provide locations based on region or state.

The location will be important information on the public Charity Register, so the more specific you are, the more likely people are to find your charity's work.

(i) Australian locations

If your charity's program only operates overseas, provide the locations at ii. Overseas locations.

[   ]

(ii) Overseas locations

List all the countries where your charity conducted activities or programs or provided funding or other support to communities. There is a list of countries on pages 20 and 21. Use a comma between each country.

Charities that operate overseas must answer question 12.

[   ]

(e) Program weblink

If the program has a website address, provide it below.

[   ]

Program 2

* (a) Program name

If the program does not have a name, you can give the program a short descriptive name that will help people understand what it is.

[ ]

* (b) Classification

Note: The charity's programs may already be classified based on a discussion one of the charity's representatives had with us.

If the charity's programs are not yet classified, please choose the best classification from the prescribed list at acnc.gov.au/ais-program-previewer-2021.

You must choose a program classification from this list. You cannot make up your own classification.

[ ]

* (c) Beneficiaries

Select the main beneficiaries for your charity's program.

Where possible, select your charity's beneficiaries under the options provided rather than selecting 'other'. If any main beneficiaries are not listed, select 'others' and briefly describe them using a single word or phrase.

☐	Early childhood – under 6	☐	Aboriginal and Torres Strait Islander people
☐	Children – 6 to under 15	☐	Gay, lesbian, bisexual, transgender or intersex persons
☐	Youth – 15 to under 25	☐	Migrants, refugees or asylum seekers
☐	Adults – 25 to under 65	☐	People from a culturally and linguistically diverse background
☐	Adults – 65 and over	☐	People in rural/regional/remote communities
☐	Families		
☐	Financially disadvantaged people	☐	Females
☐	People at risk of homelessness/The homeless	☐	Males
☐	People with chronic illness (including terminal)	☐	Animals
☐	People with disabilities	☐	Environment
☐	Pre/post release offenders and/or their families	☐	Other charities
☐	Unemployed persons	☐	Overseas communities or charities
☐	Veterans and/or their families	☐	General community in Australia
☐	Victims of crime (including family violence)	☐	Victims of disaster
☐	Others (describe below). Limit your responses to 225 characters.		

[ ]

* (d) Program locations

Provide the specific areas in which this program operates and helps or benefits its beneficiaries. It may be many locations or it may be a single location.

If this program helps or benefits beneficiaries in multiple areas, enter either all the locations or provide the suburbs or towns.

You can provide a maximum of 10 locations per program. If the program operates in more than 10 locations, you can provide locations based on region or state.

The location will be important information on the public Charity Register, so the more specific you are, the more likely people are to find your charity's work.

(i) Australian locations

If your charity's program only operates overseas, provide the locations at ii. Overseas locations.

[ ]

(ii) Overseas locations

List all the countries where your charity conducted activities or programs or provided funding or other support to communities. There is a list of countries on pages 20 and 21. Use a comma between each country.

Charities that operate overseas must answer question 12.

[ ]

(e) Program weblink

If the program has a website address, provide it below.

[ ]

Program 3

* (a) Program name

If the program does not have a name, you can give the program a short descriptive name that will help people understand what it is.

[   ]

* (b) Classification

Note: The charity's programs may already be classified based on a discussion one of the charity's representatives had with us.

If the charity's programs are not yet classified, please choose the best classification from the prescribed list at acnc.gov.au/ais-program-previewer-2021.

You must choose a program classification from this list. You cannot make up your own classification.

[   ]

* (c) Beneficiaries

Select the main beneficiaries for your charity's program.

Where possible, select your charity's beneficiaries under the options provided rather than selecting 'other'. If any main beneficiaries are not listed, select 'others' and briefly describe them using a single word or phrase.

- [ ] Early childhood – under 6
- [ ] Children – 6 to under 15
- [ ] Youth – 15 to under 25
- [ ] Adults – 25 to under 65
- [ ] Adults – 65 and over
- [ ] Families
- [ ] Financially disadvantaged people
- [ ] People at risk of homelessness/The homeless
- [ ] People with chronic illness (including terminal)
- [ ] People with disabilities
- [ ] Pre/post release offenders and/or their families
- [ ] Unemployed persons
- [ ] Veterans and/or their families
- [ ] Victims of crime (including family violence)
- [ ] Aboriginal and Torres Strait Islander people
- [ ] Gay, lesbian, bisexual, transgender or intersex persons
- [ ] Migrants, refugees or asylum seekers
- [ ] People from a culturally and linguistically diverse background
- [ ] People in rural/regional/remote communities
- [ ] Females
- [ ] Males
- [ ] Animals
- [ ] Environment
- [ ] Other charities
- [ ] Overseas communities or charities
- [ ] General community in Australia
- [ ] Victims of disaster
- [ ] Others (describe below). Limit your responses to 225 characters.

[   ]

* (d) Program locations

Provide the specific areas in which this program operates and helps or benefits its beneficiaries. It may be many locations or it may be a single location.

If this program helps or benefits beneficiaries in multiple areas, enter either all the locations or provide the suburbs or towns.

You can provide a maximum of 10 locations per program. If the program operates in more than 10 locations, you can provide locations based on region or state.

The location will be important information on the public Charity Register, so the more specific you are, the more likely people are to find your charity's work.

(i) Australian locations

If your charity's program only operates overseas, provide the locations at ii. Overseas locations.

[   ]

(ii) Overseas locations

List all the countries where your charity conducted activities or programs or provided funding or other support to communities. There is a list of countries on pages 20 and 21. Use a comma between each country.

Charities that operate overseas must answer question 12.

[   ]

(e) Program weblink

If the program has a website address, provide it below.

[   ]

12 *** (a) Select the type(s) of international work your charity undertakes.**

> **Only answer this question if any charity programs have an overseas operating location.**

- [ ] Transferring funds or goods overseas
- [ ] Operating overseas including delivering programs
- [ ] Other (please describe in the box below)

[   ]

(b) Provide more details of your charity's international work.

[   ]

> **Charities that conduct work overseas must comply with the External Conduct Standards for their international work. See more about the External Conduct Standards at acnc.gov.au/ECS.**

People

13 (a) * How many paid employees worked for your charity during the last pay period of the 2021 reporting period?

You might find this information in your charity's annual report, organisational chart or PAYG forms.

Note: Do not include paid contractors in this figure because contractors are not considered employees for the purposes of this question.

	Full time employees (excluding casuals)
	Part time employees (excluding casuals)
	Casual employees

(b) How many full-time equivalent staff (FTE) worked for your charity during the last pay period of the 2021 reporting period?

> **This question is mandatory for medium and large charities and optional for small charities.**

Full-time equivalent (FTE) staff refers to the number of full-time employees that your charity would have if it combined the hours of full-time, part-time and casual employees.

You might get this figure from your charity's payroll system.

You can manually work out your charity's FTE staff figure by adding up the total of all employee paid hours (including paid leave) for the relevant period, and then dividing this figure by the number of hours normally worked by a full time employee.

	Full-time equivalent staff

14 * How many unpaid volunteers worked for your charity during the 2021 reporting period?

A volunteer is someone who willingly gives unpaid help, including their time, services or skills, to your charity (includes unpaid board or committee members).

	Volunteers

Finances

⚠️ It is mandatory for all charities, except confirmed Basic Religious Charities and independent schools using the transitional arrangements, to answer the questions in this section. The financial questions you need to complete will depend on your charity's size as selected in question 4. This information will appear on the Charity Register unless otherwise stated.	**Small**	Annual revenue less than $250,000. Complete financial information **on this page**.
	Medium	Annual revenue of $250,000 to $999,999. Complete questions and financial information on **pages 11, 12 and 15.**
⚠️ If you are required to complete this section of the form, make sure you complete all of the relevant questions. If you submit an incomplete form to the ACNC, we will return it to you unprocessed and ask you to complete it.	**Large**	Annual revenue of $1 million or more. Complete questions and financial information on **pages 13, 14 and 15.**

Small charities

All questions relate to the 2021 reporting period.

> ❓ Cash accounting records revenue when money is received and expenses when money is paid out. Accrual accounting records revenue when it is earned and expenses when they are incurred.

15 ***** Did your charity use cash or accrual accounting in the 2021 reporting period? (Select one only)

☐ Cash   ☐ Accrual

> ❯ Complete the income statement summary and balance sheet extract, as set out below. Check you are using financial statements from the 2021 reporting period. Enter amounts in Australian dollars. Drop off any cents and do not enter any dollar signs, commas, or decimal places.
>
> For more information, read the 2021 AIS Guide at acnc.gov.au/2021AISGuide.

*INCOME STATEMENT summary

For the period 1 July 2020 to 30 June 2021
(If your charity's reporting period is different, provide the date range below.)

[_____] to [_____]

Revenue/receipts

a	Revenue from government (including grants)	$ [_____]	·✂
b	Donations and bequests	$ [_____]	·✂
c	Revenue from providing goods or services **(optional)**	$ [_____]	·✂
d	Revenue from investments **(optional)**	$ [_____]	·✂
e	Other revenue/receipts	$ [_____]	·✂
f	*Total revenue/receipts (a+b+c+d+e)*	$ [_____]	·✂
g	Other income (for example, gains)	$ [_____]	·✂
h	***Total income/receipts (f+g)***	$ [_____]	·✂

Expenses/payments

i	Employee expenses/payments	$ [_____]	·✂
k	Grant and donations made for use in Australia	$ [_____]	·✂
l	Grants and donations made for use outside Australia	$ [_____]	·✂
m	Other expenses/payments	$ [_____]	·✂
n	*Total expenses/payments (i+k+l+m)*	$ [_____]	·✂
o	***Net surplus/deficit (h-n)***	$ [_____]	·✂

*BALANCE SHEET extract

v	Total assets	$ [_____]	·✂
aa	Total liabilities	$ [_____]	·✂
ab	***Net assets/liabilities (v-aa)***	$ [_____]	·✂

Medium charities

All questions relate to the 2021 reporting period.

15 (a) * Did your charity prepare special purpose financial statements or general purpose financial statements?

Select one option and make sure it is consistent with the notes on your charity's financial statements and audit report.

> **⟩** Read more information about financial statements at acnc.gov.au/financialstatements.

☐ Special purpose financial statements

☐ General purpose financial statements – reduced disclosure regime

☐ General purpose financial statements

☐ General purpose financial statements – simplified disclosure

15 (b) * Have you provided a consolidated financial report for multiple entities (i.e. is this financial report for more than one ABN)?

The financial information you enter in this form must relate to your charity only. However, if the financial report you attach is consolidated with more than one entity, select 'yes'.

☐ Yes   ☐ No

15 (c) * In the audit/review report attached to the annual financial statements, is the opinion/conclusion modified? If yes, select the type of modification.

☐ No   ⟩ Go to question 15(d)(i)

☐ Yes   ⟩ Select type of modification

　　☐ Qualified/Qualification

　　☐ Adverse

　　☐ Disclaimed/Disclaimer

15 (d)(i) * Did your charity have any related party transactions?

> **⟩** A related party transaction is a transfer of resources, services or obligations between a charity and a related party regardless of whether a price is charged.
>
> A related party can include people or organisations, including those with a significant influence over the charity's strategy and finances (board members, executive officers) close members of their families or organisations with a significant influence over the charity.
>
> Read more information about related party transactions at acnc.gov.au/relatedparty.

Select one only.

☐ Yes   ☐ No

15 (d)(ii) * Does your charity have documented policies or processes about related party transactions?

Select one only.

☐ Yes   ☐ No

Finances

> ⚠️ Complete a comprehensive income statement summary and balance sheet extract, as set out below. Check you are using financial statements from the 2021 reporting period. Enter amounts in Australian dollars. Drop off any cents and do not enter any dollar signs, commas or decimal places.
>
> For more information, read the 2021 AIS Guide at acnc.gov.au/2021AISGuide.

* COMPREHENSIVE INCOME STATEMENT

For the period 1 July 2020 to 30 June 2021
(If your charity's reporting period is different, provide the date range below.)

	to	

Gross Income

a	Revenue from government (including grants)	$	
b	Donations and bequests	$	
c	Revenue from providing goods or services	$	
d	Revenue from investments	$	
e	Other revenue	$	
f	*Total revenue (a+b+c+d+e)*	$	
g	Other income (for example, gains)	$	
h	***Total income/receipts (f+g)***	$	

Expenses

i	Employee expenses	$	
k	Grant and donations made for use in Australia	$	
l	Grants and donations made for use outside Australia	$	
m	All other expenses	$	
n	*Total expenses (i+k+l+m)*	$	
o	***Net surplus/deficit (h-n)***	$	
p	Other comprehensive income (if applicable)	$	
q	***Total comprehensive income (o+p)***	$	

* BALANCE SHEET extract

Assets

r	Total current assets	$	
u	Total non-current assets	$	
v	*Total assets (r+u)*	$	

Liabilities

w	Total current liabilities	$	
z	Total non-current liabilities	$	
aa	*Total liabilities (w+z)*	$	
ab	***Net assets/liabilities (v-aa)***	$	

Large charities

All questions relate to the 2021 reporting period.

15 (a) * Did your charity prepare special purpose financial statements or general purpose financial statements?

Select one option and make sure it is consistent with the notes on your charity's financial statements and audit report.

> ❯ Read more information about financial statements at acnc.gov.au/financialstatements.

☐ Special purpose financial statements

☐ General purpose financial statements – reduced disclosure regime

☐ General purpose financial statements

☐ General purpose financial statements – simplified disclosure

15 (b) * Have you provided a consolidated financial report for multiple entities (i.e. is this financial report for more than one ABN)?

The financial information you enter in this form must relate to your charity only. However, if the financial report you attach is consolidated with more than one entity, select 'yes'.

☐ Yes   ☐ No

15 (c) * In the audit/review report attached to the annual financial statements, is the opinion/conclusion modified? If yes, select the type of modification.

☐ No ❯ Go to question 15(d)(i)

☐ Yes ❯ Select type of modification

    ☐ Qualified/Qualification

    ☐ Adverse

    ☐ Disclaimed/Disclaimer

15 (d)(i) * Did your charity have any related party transactions?

> ❯ A related party transaction is a transfer of resources, services or obligations between a charity and a related party regardless of whether a price is charged.
>
> A related party can include people or organisations, including those with a significant influence over the charity's strategy and finances (board members, executive officers) close members of their families or organisations with a significant influence over the charity.
>
> Read more information about related party transactions at acnc.gov.au/relatedparty.

Select one only.

☐ Yes   ☐ No

15 (d)(ii) * Does your charity have documented policies or processes about related party transactions?

Select one only.

☐ Yes   ☐ No

Finances

⚠️ Complete a comprehensive income statement summary and balance sheet extract, as set out below. Check you are using financial statements from the 2021 reporting period. Enter amounts in Australian dollars. Drop off any cents and do not enter any dollar signs, commas or decimal places.

For more information, read the 2021 AIS Guide at acnc.gov.au/2021AISGuide.

* COMPREHENSIVE INCOME STATEMENT

For the period 1 July 2020 to 30 June 2021
(If your charity's reporting period is different, provide the date range below.)

	to	

Gross Income

a	Revenue from government (including grants)	$	
b	Donations and bequests	$	
c	Revenue from providing goods or services	$	
d	Revenue from investments	$	
e	Other revenue	$	
f	Total revenue (a+b+c+d+e)	$	
g	Other income (for example, gains)	$	
h	**Total income/receipts (f+g)**	$	

Expenses

i	Employee expenses	$	
j	Interest expenses	$	
k	Grant and donations made for use in Australia	$	
l	Grants and donations made for use outside Australia	$	
m	All other expenses	$	
n	Total expenses (i+j+k+l+m)	$	
o	**Net surplus/deficit (h-n)**	$	
p	Other comprehensive income (if applicable)	$	
q	**Total comprehensive income (o+p)**	$	

* BALANCE SHEET extract

Assets

r	Total current assets	$	
s	Non-current loans receivable	$	
t	Other non-current assets	$	
u	Total non-current assets (s+t)	$	
v	Total assets (r+u)	$	

Liabilities

w	Total current liabilities	$	
x	Non-current loans payable	$	
y	Other non-current liabilities	$	
z	Total non-current liabilities (x+y)	$	
aa	**Total liabilities (w+z)**	$	
ab	**Net assets/liabilities (v-aa)**	$	

Finances

16 Financial report

> ⚠️ Medium and large charities must attach a financial report and the relevant signed audit/review report for the 2021 reporting period.
>
> Small charities may choose to provide a financial report and are not required to answer questions (a) to (e) below.

Medium and large charities using the transitional reporting arrangement must attach the financial report submitted to their state or territory regulator.

To determine if your charity is using the transitional reporting arrangement, answer the questions below.

(a) Have you submitted this financial report to a state or territory regulator?

> ⚠️ We have arrangements to streamline reporting for charities that are incorporated associations in the ACT, NSW, NT, SA, TAS, WA and VIC. If your charity submits reports to the ACNC as part of one of these arrangements, answer no here.

☐ No ❭ Go to question 20 (e)

☐ Yes ❭ Go to question 20 (b)

(b) Where did you submit this financial report?

☐ ACT ☐ NT   ☐ SA   ☐ VIC
☐ NSW ☐ QLD ☐ TAS ☐ WA

(c) Why did you have to submit this financial report?

> ⚠️ For us to apply the transitional reporting arrangement we need to know whether you submitted the financial report because your charity is an incorporated association, a cooperative or a charitable fundraising organisation.

> ⚠️ Some states only have two options. If your charity is an incorporated association, co-operative or a charitable fundraising organisation, submit the same financial report submitted to the incorporating regulator (not the fundraising report). However, if your charity is a trust or is unincorporated, you can submit its fundraising report. Read more about the transitional reporting arrangements at acnc.gov.au/transitionalreporting.

Your charity is:

☐ an incorporated association

☐ a co-operative

☐ a charitable fundraising organisation (only select this if the other two options do not apply).

(d) Attach your charity's signed financial report which contains the information listed below.

> ⚠️ Medium and large charities using the transitional reporting arrangement must attach the financial report submitted to the state or territory regulator. This report must meet the applicable requirements of that regulator.
>
> This will generally include:
> - financial statements
> - notes to the financial statements
> - responsible entities' declaration or similar.
>
> If your charity is large, the audit report should be included with the financial report. If your charity is medium, the audit or review report should also be included with the financial report.

☐ I confirm that the financial report attached contains the information listed above.

(e) Attach your charity's signed financial report and the relevant signed audit/review report that contains the following information.

> ⚠️ Medium and large charities must submit:
> - a financial report for the reporting period, including:
>   – statement of profit or loss and other comprehensive income
>   – statement of financial position
>   – statement of changes in equity
>   – statement of cash flows
>   – notes to the financial statements
> - a signed and dated Responsible Person's declaration about the statements and notes (acnc.gov.au/templates)
> - for medium charities – a signed and dated reviewer's report/auditor's report
> - for large charities – a signed and dated auditor's report.

☐ I confirm that the financial report attached contains the information listed above.

Reporting to state and territory regulators

Only answer questions ACT1 and 2 if you advised that your charity is incorporated in the ACT at question 5.

> ⚠️ The ACNC has a streamlined reporting arrangement with Access Canberra. Answer the following questions.

ACT1

What was the date of your charity's annual general meeting (AGM)?

[   ]

ACT2

Has your charity met the minimum membership requirements?

☐ Yes ☐ No

Reporting to state and territory regulators

Only answer questions NSW1–4 if you advised that your charity is incorporated in NSW at question 5.

> ⚠️ The ACNC has a streamlined reporting arrangement with NSW. For your charity to participate in this arrangement, you must answer the following questions.
>
> Otherwise, you must submit an annual return (and pay the annual fee) to NSW Fair Trading.

NSW1

Public Officer details

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐ _____

Family name

_____

Given name(s)

_____

Other given name(s)

_____

Residential address

_____

Suburb or town

_____

State/territory ☐☐☐ Postcode ☐☐☐☐

Country (if not Australia)

_____

Email address

_____

NSW2

What was the date of your charity's annual general meeting (AGM)?

_____

NSW3

Does your charity currently have five (or more) members?

☐ Yes ☐ No

NSW4

Does your charity have three (or more) committee members?

☐ Yes ☐ No

Only answer question NT1 if you advised that your charity is incorporated in the NT at question 5.

> ⚠️ The ACNC has a streamlined reporting arrangement with Licensing NT. Answer the following question.

NT1

What was the date of your charity's annual general meeting (AGM)?

_____

Only answer this question if you advised that your charity is incorporated in QLD at question 5.

> ⚠️ The ACNC is working to reduce tape for charities incorporated in QLD. Answering this question will help us make progress.

QLD1

What was the date of your charity's annual general meeting (AGM)?

_____

Only answer the questions SA1–3 if you advised that your charity intends to fundraise in South Australia at question 6.

> ⚠️ If your charity intends to fundraise for certain purposes, it must notify Consumer and Business Services (CBS) in SA.

SA1

Select the purposes for which your charity intends to fundraise:

☐ The provision of, or assistance or support to the provision of, health services (within the meaning of the *Health Care Act 2008* (SA)) or research in the field of health or health services ⟩ Move to SA2

☐ The affording of relief, assistance or support to the diseased, disabled, sick, infirm, incurable, poor, destitute, helpless or unemployed persons, or the dependants of such persons ⟩ Move to SA2

☐ The relief of distress occasioned by war, whether occasioned in South Australia or elsewhere ⟩ Move to SA2

☐ The affording of relief, assistance, or support to persons who are or have been members of the armed forces of Australia or the dependants of any persons ⟩ Move to SA2

☐ The provision of welfare services for animals ⟩ Move to SA2

☐ None of the above ⟩ You do not need to answer SA2 or SA3

SA2

Your charity is required to notify CBS of its intention to fundraise. Do you want the ACNC to notify CBS on your charity's behalf?

☐ Yes ⟩ Move to SA3

☐ No ⟩ Your charity will need to notify CBS directly

Reporting to state and territory regulators

SA3

Describe how your charity will provide relief to the beneficiaries of the charitable purposes selected at SA1.

Limit your response to 3000 characters.

Only answer questions VIC1–5 if you advised that your charity is incorporated in VIC at question 5.

> ⚠ The ACNC has a streamlined reporting arrangement with Victoria. For your charity to participate in this arrangement, you must answer the following questions.
>
> Otherwise, you must submit an annual return (and pay the annual fee) to Consumer Affairs Victoria.

VIC1

What was the date of your charity's annual general meeting (AGM)?

VIC2

What is the value of your charity's mortgages/securities/charges?

$ _____ · ✕

VIC3

How many members did your charity have at the end of its financial year?

VIC4

Has the charity managed a trust in the current financial year?

☐ No 〉 Go to VIC5

☐ Yes 〉 Provide the following information:

Name of the trust

Financial information for the trust

Gross value of assets $ _____ · ✕

Gross value of liabilities $ _____ · ✕

Gross value of revenue $ _____ · ✕

Gross value of expenditure $ _____ · ✕

Mortgages/securities/charges $ _____ · ✕

VIC5

Were any resolutions passed at the AGM concerning the financial statements?

☐ No 〉 Go to the next section

☐ Yes 〉 Provide the resolutions below:

Only answer questions WA1 and 2 if you advised that your charity is incorporated in WA at question 5.

> ⚠ The ACNC has a streamlined reporting arrangement with Western Australia. For your charity to take part in this arrangement, it must answer the following questions.

WA1

What was the date of your charity's annual general meeting (AGM)?

WA2

Does your charity currently have at least six voting members?

☐ Yes ☐ No

Reporting to the Australian Taxation Office

Is your charity registered with the Australian Taxation Office as a public or private ancillary fund?

☐ Yes ❯ Complete the Section AF (pages 22–23) before you complete the Declaration.

☐ No ❯ Complete the Declaration.

Declaration

Please complete the declaration below.

⚠️ It is a serious offence to give false or misleading information. Penalties may be imposed.

Privacy notice

Note: Our policy for collecting and sharing personal information has changed.

We will use the information collected in the Annual Information Statement (AIS) to help us administer the *Australian Charities and Not-for-profits Commission Act 2012* (Cth) (ACNC Act), update our records about your charity and maintain the ACNC Charity Register.

Where authorised to do so, we may give this information to other government agencies.

We will use the information collected in the Declaration section to process your AIS. If you do not provide us with this information, we cannot process this form.

Information provided in the Declaration section may be disclosed to other government agencies your charity deals with, in line with our objective of reducing unnecessary regulatory burden for charities. Otherwise the information in the Declaration section will be kept confidential.

All of the other sections of the AIS unless otherwise stated (or withheld) will be published on the ACNC Register as required by section 40-5 of the ACNC Act.

The ACNC's Privacy Policy is available on our website at acnc.gov.au/privacy. The policy contains important information about how you can access and request correction of information we hold about you, how you may complain about a breach of the Australian Privacy Principles and how the ACNC will deal with a privacy complaint.

If you have any questions, our contact details are advice@acnc.gov.au, **13 22 62** or GPO Box 5108 Melbourne Victoria 3001.

⚠️ All of the information you submit in the AIS will be published on the Charity Register (unless otherwise stated or previously approved by the ACNC to be withheld from the Charity Register).

If you want to have certain information withheld from the Charity Register, you must make a formal request through the Charity Portal before you complete your charity's AIS. For more information, see our factsheet on having information withheld from the Charity Register at **acnc.gov.au/withheldinfo**.

Who can sign this form

This form must be signed by:
- a **Responsible Person** of the charity (such as a board or committee member or trustee), **or**
- an **authorised person** who holds a position in the charity that gives them authority to sign (such as a CEO or CFO), **or**
- an **agent** authorised by the charity to sign this form (such as a lawyer or an accountant), **or**
- **another registered charity** (lodging entity) that can legally change the governing rules of the charity subject to this form.

* Name of person signing this form

* Contact number

Alternative contact number

* Email address

Position held
(for example, trustee, board or committee member)

If you are acting on behalf of **another registered charity** (lodging entity) you will also need to complete the following fields.

Name of other charity

ABN of other charity

I am authorised to make this declaration. The information contained within this application is true, correct and complete.

* Signature

* Date

Day / Month / Year

How to submit

Make a copy of this completed form (including any attachments) for your own records.

Email it to:
advice@acnc.gov.au

Send it to:
Australian Charities and Not-for-profits Commission
GPO Box 5108
MELBOURNE VIC 3001

Fax it to:
1300 232 569

For information call the ACNC on:
13 ACNC (13 22 62)

Country listing

- [ ] AFGHANISTAN
- [ ] ALAND ISLANDS
- [ ] ALBANIA
- [ ] ALGERIA
- [ ] AMERICAN SAMOA
- [ ] ANDORRA
- [ ] ANGOLA
- [ ] ANGUILLA
- [ ] ANTARCTICA
- [ ] ANTIGUA AND BARBUDA
- [ ] ARGENTINA
- [ ] ARMENIA
- [ ] ARUBA
- [ ] AUSTRIA
- [ ] AZERBAIJAN
- [ ] BAHAMAS
- [ ] BAHRAIN
- [ ] BANGLADESH
- [ ] BARBADOS
- [ ] BELARUS
- [ ] BELGIUM
- [ ] BELIZE
- [ ] BENIN
- [ ] BERMUDA
- [ ] BHUTAN
- [ ] BOLIVIA
- [ ] BOSNIA AND HERZEGOVINA
- [ ] BOTSWANA
- [ ] BOUVET ISLAND
- [ ] BRAZIL
- [ ] BRITISH INDIAN OCEAN TERRITORIES
- [ ] BRITISH VIRGIN ISLANDS
- [ ] BRUNEI DARUSSALAM
- [ ] BULGARIA
- [ ] BURKINA FASO
- [ ] BURUNDI
- [ ] CAMBODIA
- [ ] CAMEROON
- [ ] CANADA
- [ ] CAPE VERDE
- [ ] CAYMAN ISLANDS

- [ ] CENTRAL AFRICAN REPUBLIC
- [ ] CHAD
- [ ] CHILE
- [ ] CHINA
- [ ] CHRISTMAS ISLAND
- [ ] COCOS (KEELING) ISLANDS
- [ ] COLOMBIA
- [ ] COMOROS
- [ ] CONGO (DEMOCRATIC REPUBLIC)
- [ ] CONGO (REPUBLIC)
- [ ] COOK ISLANDS
- [ ] COSTA RICA
- [ ] COTE D'IVOIRE
- [ ] CROATIA
- [ ] CUBA
- [ ] CYPRUS
- [ ] CZECH REPUBLIC
- [ ] DENMARK
- [ ] DJIBOUTI
- [ ] DOMINICA
- [ ] DOMINICAN REPUBLIC
- [ ] ECUADOR
- [ ] EGYPT
- [ ] EL SALVADOR
- [ ] EQUATORIAL GUINEA
- [ ] ERITREA
- [ ] ESTONIA
- [ ] ETHIOPIA
- [ ] FALKLAND ISLANDS
- [ ] FAROE ISLANDS
- [ ] FIJI
- [ ] FINLAND
- [ ] FRANCE
- [ ] FRENCH POLYNESIA
- [ ] FRENCH SOUTHERN TERRITORIES
- [ ] GABON
- [ ] GAMBIA
- [ ] GEORGIA
- [ ] GERMANY
- [ ] GHANA
- [ ] GIBRALTAR

- [ ] GREECE
- [ ] GREENLAND
- [ ] GRENADA
- [ ] GUADELOUPE
- [ ] GUAM
- [ ] GUATEMALA
- [ ] GUERNSEY
- [ ] GUINEA
- [ ] GUINEA-BISSAU
- [ ] GUYANA
- [ ] HAITI
- [ ] HEARD AND MCDONALD ISLAND
- [ ] HONDURAS
- [ ] HONG KONG
- [ ] HUNGARY
- [ ] ICELAND
- [ ] INDIA
- [ ] INDONESIA
- [ ] IRAN
- [ ] IRAQ
- [ ] IRELAND
- [ ] ISLE OF MAN
- [ ] ISRAEL
- [ ] ITALY
- [ ] JAMAICA
- [ ] JAPAN
- [ ] JERSEY
- [ ] JORDAN
- [ ] KAZAKHSTAN
- [ ] KENYA
- [ ] KIRIBATI
- [ ] KUWAIT
- [ ] KYRGYZSTAN
- [ ] LAOS
- [ ] LATVIA
- [ ] LEBANON
- [ ] LESOTHO
- [ ] LIBERIA
- [ ] LIBYA
- [ ] LIECHTENSTEIN
- [ ] LITHUANIA

Country listing

- [ ] LUXEMBOURG
- [ ] MACAO
- [ ] MACEDONIA
- [ ] MADAGASCAR
- [ ] MALAWI
- [ ] MALAYSIA
- [ ] MALDIVES
- [ ] MALI
- [ ] MALTA
- [ ] MARSHALL ISLANDS
- [ ] MARTINIQUE
- [ ] MAURITANIA
- [ ] MAURITIUS
- [ ] MAYOTTE
- [ ] MEXICO
- [ ] MICRONESIA
- [ ] MOLDOVA
- [ ] MONACO
- [ ] MONGOLIA
- [ ] MONTENEGRO
- [ ] MONTSERRAT
- [ ] MOROCCO
- [ ] MOZAMBIQUE
- [ ] MYANMAR
- [ ] NAMIBIA
- [ ] NAURU
- [ ] NEPAL
- [ ] NETHERLANDS
- [ ] NETHERLANDS-ANTILLES
- [ ] NEW CALEDONIA
- [ ] NEW ZEALAND
- [ ] NICARAGUA
- [ ] NIGER
- [ ] NIGERIA
- [ ] NIUE
- [ ] NORFOLK ISLAND
- [ ] NORTH KOREA
- [ ] NORTHERN MARIANA ISLANDS
- [ ] NORWAY
- [ ] OMAN
- [ ] PAKISTAN

- [ ] PALAU
- [ ] PALESTINIAN TERRITORIES
- [ ] PANAMA
- [ ] PAPUA NEW GUINEA
- [ ] PARAGUAY
- [ ] PERU
- [ ] PHILIPPINES
- [ ] PITCAIRN ISLANDS
- [ ] POLAND
- [ ] PORTUGAL
- [ ] PUERTO RICO
- [ ] QATAR
- [ ] REUNION
- [ ] ROMANIA
- [ ] RUSSIA
- [ ] RWANDA
- [ ] SAINT HELENA
- [ ] SAINT KITTS AND NEVIS
- [ ] SAINT LUCIA
- [ ] SAINT PIERRE AND MIQUELON
- [ ] SAINT VINCENT AND THE GRENADINES
- [ ] SAMOA
- [ ] SAN MARINO
- [ ] SAO TOME AND PRINCIPE
- [ ] SAUDI ARABIA
- [ ] SENEGAL
- [ ] SERBIA
- [ ] SEYCHELLES
- [ ] SIERRA LEONE
- [ ] SINGAPORE
- [ ] SLOVAKIA
- [ ] SLOVENIA
- [ ] SOLOMON ISLANDS
- [ ] SOMALIA
- [ ] SOUTH AFRICA
- [ ] SOUTH GEORGIA/SOUTH SANDWICH ISLANDS
- [ ] SOUTH KOREA
- [ ] SOUTH SUDAN
- [ ] SPAIN
- [ ] SRI LANKA

- [ ] SUDAN
- [ ] SURINAME
- [ ] SVALBARD AND JAN MAYEN ISLANDS
- [ ] SWAZILAND
- [ ] SWEDEN
- [ ] SWITZERLAND
- [ ] SYRIA
- [ ] TAIWAN
- [ ] TAJIKISTAN
- [ ] TANZANIA
- [ ] THAILAND
- [ ] TIMOR-LESTE
- [ ] TOGO
- [ ] TOKELAU
- [ ] TONGA
- [ ] TRINIDAD AND TOBAGO
- [ ] TUNISIA
- [ ] TURKEY
- [ ] TURKMENISTAN
- [ ] TURKS AND CAICOS ISLANDS
- [ ] TUVALU
- [ ] UGANDA
- [ ] UKRAINE
- [ ] UNITED ARAB EMIRATES
- [ ] UNITED KINGDOM
- [ ] UNITED STATES
- [ ] UNITED STATES MINOR OUTLYING ISLANDS
- [ ] UNITED STATES VIRGIN ISLANDS
- [ ] URUGUAY
- [ ] UZBEKISTAN
- [ ] VANUATU
- [ ] VATICAN CITY STATE (HOLY SEE)
- [ ] VENEZUELA
- [ ] VIETNAM
- [ ] WALLIS AND FUTUNA ISLANDS
- [ ] WESTERN SAHARA
- [ ] YEMEN
- [ ] ZAMBIA
- [ ] ZIMBABWE

Ancillary Fund Information Requirements

> ⚠️ This information will not be published on the ACNC Charity Register, and will only be distributed to the ATO.

Only fill out this section if your charity is an endorsed ancillary fund with the Australian Taxation Office. If you are unsure if your charity is an endorsed ancillary fund or if you have questions about ATO ancillary fund obligations, contact the ATO not-for-profit infoline on 1300 130 248.

ATO1 Constitutional Corporation

* Name of constitutional corporation

Australian Company Number, association number or incorporation number

* Primary phone number

Part 1: Additional financial information

ATO2

(a) * Provide the following breakdown of donations.

Donations comprising:

(i)	Cash received	$
(ii)	Value of shares in publicly listed entities received	$
(iii)	Value of shares in unlisted entities received	$
(iv)	Combined value of collectibles, land, buildings and other property received	$
	Total	$

(b) * Provide the following breakdown of market value of assets.

Market value of assets comprising:

(v)	Cash and term deposits	$
(vi)	Listed shares	$
(vii)	Unlisted shares or managed funds	$
(viii)	Loans	$
(ix)	Land, buildings and any other assets	$
	Total	$

Ancillary Fund Information Requirements

Part 2: Distributions made

ATO3

* List the distributions made in the 2021 annual reporting period.

Combine distributions made to the same recipient. If there is insufficient space, add an additional page and attach it to this document.

A. Name of recipient	B. ABN of recipient	C. Money distributed	D. Market value of property distributed
Subtotal	C1	D1
Total (E = C1 + D1)	

Part 3: Information relating to entitlement to endorsement

ATO4

(a) ***** Has the fund's auditor or reviewer confirmed compliance with the ancillary fund guidelines relating to the 2021 reporting period?

☐ Yes   ☐ No

(b) ***** Does the fund maintain a current written investment strategy?

☐ Yes   ☐ No

(c) ***** During the 2021 reporting period has the fund entered into a financial dealing with a person or entity associated with the founder or trustees of the fund?

☐ Yes   ☐ No

(d) ***** Did the fund wind up or cease to be a public or private ancillary fund during the 2021 reporting period?

☐ Yes   ☐ No

(e) ***** Have the fund's financial statements been audited or reviewed?

☐ Yes   ☐ No