

Cyber security checklist



My charity:

Has clear policies, guidelines or procedures for cyber security issues.

Has clear policies, guidelines or procedures for collecting and handling information.

Arranges training for all staff and volunteers on cyber security and privacy issues.

Conducts assessments to identify weaknesses that could make it vulnerable to cyber security incidents.

Has a clear plan for responding to data breaches and cyber security incidents.

Uses anti-virus software to protect devices and systems connected to the internet.

Regularly updates its anti-virus software and other software and devices.

Protects important information using two forms of identity verification.

Regularly backs up its important information.

Seeks help from specialists on cyber security issues when required.

Charity name:

Completed by:

Position:

Date:

Signed: