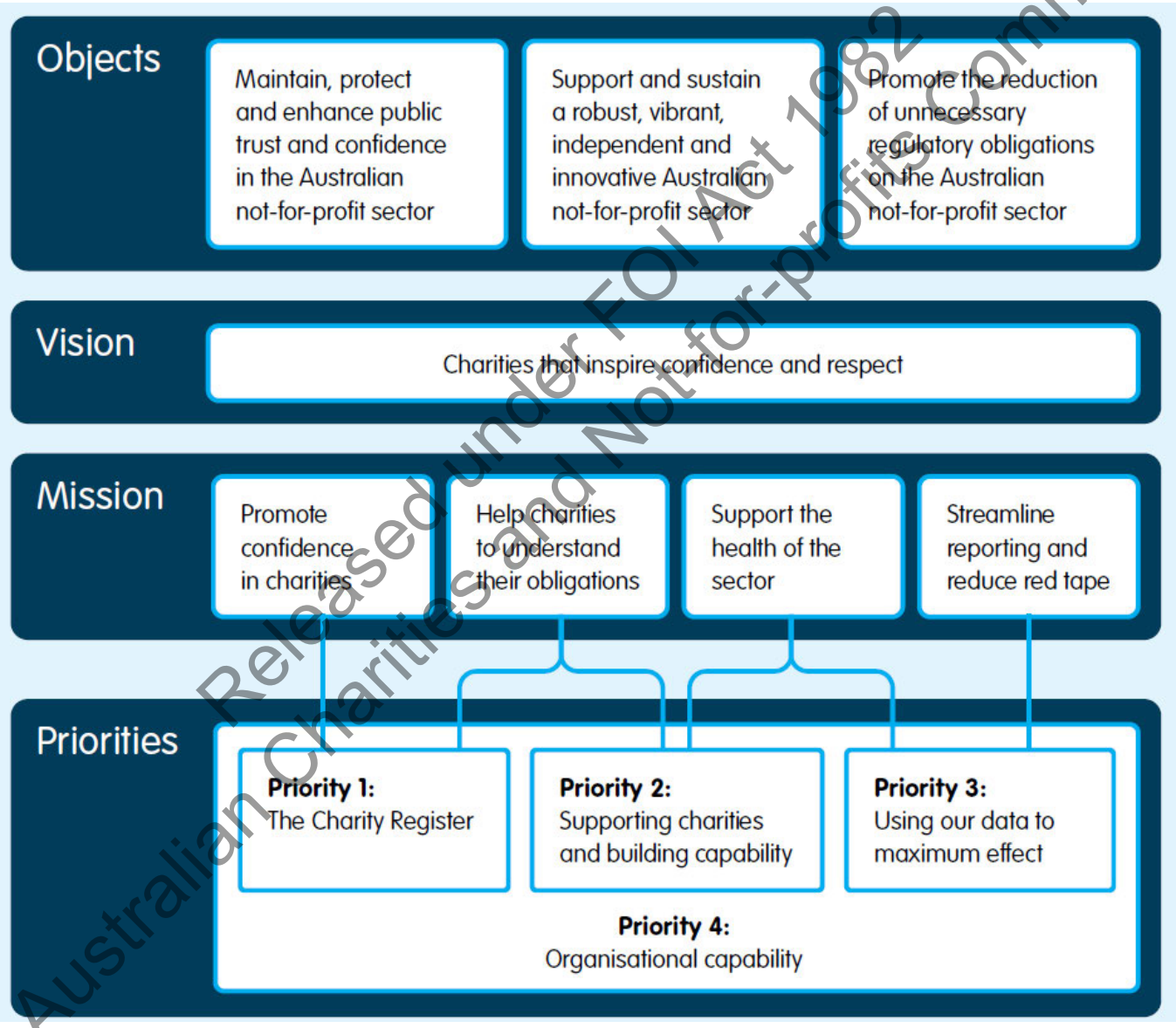
Australian Government | Australian Charities and Not-for-profits Commission

2025-26 Directorate plan

Registration



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Registration

Our priorities

1. Ensuring we register eligible charities in an efficient and timely manner with less resources.
2. Improving the integrity of the ACNC register through data integrity and DGR reviews.
3. s 22
4.

External factors that may impact our work

1. How the ATO decides to implement the SAITE measures may increase the number of applications received.
2. Identification of new and emerging risks by other government agencies on using charity registration for non-charitable purposes.

How we will promote a vision of a 'One ACNC'

Shared purpose

We will

- Work with Legal to make sure we are applying the law consistently as an agency.
- We work with Advice to make sure we provide appropriate responses to the public
- We will work with compliance to understand the risks to the Sector

Continually evolving

We will

- Improve and update our work instructions
- Identify opportunities for learning and development.
- We will look for improvements to our efficiencies of our processes

Supported and connected

We will

- maintain an open and positive culture, using our Teams chat and holding in-person meetings
- ensure we are supporting each other when needed.

People belong

We will

- Celebrate each other's successes.
- Provide opportunity for feedback and consider changes where necessary.
- Encourage a culture of innovation and improvements.

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Our contribution to the forward workplan

Key: Planning **P** Consultation **C** Delivery **D**

Activities		Main deliverables	Accountable individuals	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	What does success look like?
	Sub-activity															
Registering new charities	Registering new charities	Eligible charities are registered in efficient and timely manner. Non-eligible charities are not registered.	APS 3 APS 4 APS5 APS6 EL1	D	D	D	D	D	D	D	D	D	D	D	D	90% registered within 15 days of receiving complete information
	Continued SAITE outreach	Identify any impacted groups of entities to determine needs and provide support. Where appropriate encourage use of bulk registration form. Continue consulting and collaborating with the ATO on initiatives/engagement.	EL1 APS6 APS5 APS4	D	D	D	D	D	D	D	D	D	D	D	D	As far as possible, fluctuations in the volume of SAITE motivated applications are anticipated and can be managed without significant disruption to achievement to service standards.
	Identify opportunities for productivity gains	Review current processes. Identify potential efficiencies and amend processes. Review to ensure updated processes are effective. s 22	EL1 EL2	P	P	P	D	D	D	D	D	D	D	D	D	Improve the workflows and ensure that applications are assessed in a timely manner and registration decisions are made timely manner.

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Activities		Main deliverables	Accountable individuals	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	What does success look like?
	Sub-activity															
Maintaining the integrity of the Register	Reviews of DGR entitlement	Identify and complete desktop reviews of DGR charities	EL1 APS6			P	D	D	D	D	D	D	D	D	D	2% of eligible DGR charities are subject to a review.
	Removing Charities with Cancelled ABNs	Assist with voluntary revocation of all registered charities with cancelled ABNs Where necessary revoke charities registrations where they have a cancelled ABN but have not voluntarily revoked	APS6 APS5 APS3 APS4	D	D	D	D	D	D	D	D	D	D	D	D	The Charity Register is up to date with accurate information about charities and their entitlement to registration
	Ensuring charities have Governing Documents published on the register	Contact registered charities with no governing documents and have them upload their governing documents.	APS6 APS3 APS4	D	D	D	D	D	D	D	D	D	D	D	D	The Charity Register is up to date with accurate information about charities and their entitlement to registration.
	Removing ORIC deregistered entities from the Register	Process implemented to remove ORIC deregistered entities from the ACNC register	EL1 APS6			P	D	D	D	D	D	D	D	D	D	The Charity Register is up to date with accurate information about charities and their entitlement to registration.
	Processing/making decisions on approved forms	Making a decision within 15 business days of receiving all information for the following forms: • Form 1C – Change charity subtype • Form 1D – Request withholding • Form 5A – Apply to revoke registration	EL1 APS6 APS5 APS4	D	D	D	D	D	D	D	D	D	D	D	D	90% of decisions made within 15 business days of receiving all information for each form.

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Activities	Sub-activity	Main deliverables	Accountable individuals	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	What does success look like?
	s 37															
Assisting charities to understand and comply with their obligations	Publishing de-identified reasons for decisions	Providing example cases and possible themes for DRDs for EPA to prepare	EL2 EL1	D	D	D	D	D	D	D	D	D	D	D	D	EPA and Legal & Policy have enough suitable content to prepare and publish at least 5 new DRDs in 2025/26.
Collecting information on behalf of other regulators	Updating the registration form to collect additional information for the ATO	Update to the registration form includes the information necessary for ATO DGR assessments.	EL1	P	P	D										ATO is receiving necessary information to make DGR decisions
Maintaining robust, effective and efficient organisational governance	s 22															

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Activities		Main deliverables	Accountable individuals	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	What does success look like?
	Sub-activity															
		s 22														
Proactive workforce planning to attract, retain & develop ACNC talent						s 22										

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Opportunities/Parking lot

Activity	Description of opportunity	Benefit	Dependencies
		s 22	

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Business risks

Description	Risk Owner	Mitigation strategy	Current risk rating	Next review date
s 22				

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Likelihood	Description
Rare	The risk will only occur in exceptional circumstances. There is a high level of justifiable certainty that the risk will not be realised. There is a less than 10% chance that the risk will occur in the life of the plan, project or activity being assessed.
Unlikely	The risk is unlikely to occur. Whilst there is a credible possibility that the risk may occur, it is unlikely There is a 10-40% chance that the risk will occur in the life of the plan, project or activity being assessed.
Even Chance	It is possible for the risk to eventuate. There is a reasonable probability that the risk could occur. There is a 40-60% chance that the risk will occur in the life of the plan, project or activity being assessed.
Likely	The risk is likely to occur. Whilst there may not be certainty that the risk will occur, all information indicates that the risk has a high probability of eventuating. There is a 60-90% chance that the risk will occur in the life of the plan, project or activity being assessed.
Almost Certain	The risk is expected to occur. There is a high level of certainty that the event will occur. There is a greater than 90% chance that the risk will occur in the life of the plan, project or activity being assessed.

Consequence	Rare	Unlikely	Even Chance	Likely	Almost Certain
Catastrophic	High	High	Very High	Very High	Extreme
Severe	Medium	Medium	High	Very High	Very High
Major	Low	Medium	Medium	High	High
Moderate	Very Low	Low	Medium	Medium	Medium
Insignificant	Very Low	Very Low	Low	Low	Low
	Likelihood				

Further information: Risk Management Ratings.pptx

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